Complete and return this form to:
University of Rochester - Simon Business School
Office of the Registrar
2341 Carol Simon Hall
Box 270100
registrar@simon.rochester.edu
Phone: (585) 275-8071 / Fax: (585) 276-0244

MASTER OF BUSINESS ADMINISTRATION (MBA) TAKE 2 REGISTRATION FORM

> **Directions:**
> • *Use this form to request registration for your free Take 2 courses. Matriculated Simon School MBA students are allowed to take up to two courses beyond their MBA program requirements, free of charge, subject to certain guidelines.*
> • *Review the Guidelines for use of the Take 2 Application in the Student Handbook.*

Student Name: _____ **UID#**: _____

Please print   Last   First   MI

Student Signature: _____ **Date**: _____

month/day/year

Program: _____ **E-mail**: _____

Financial Aid Office Approval: _____   _____   _____

Date   *Print Name*

I expect to complete all of my MBA program requirements by the end of this term and am therefore eligible to register for up to 2 courses tuition-free. I understand that if I change my registration such that I will not complete all of my MBA program requirements by the end of this term then I will no longer be eligible for this opportunity. Alumni are also eligible to register for up to 2 courses (Take 2) tuition-free within one year after graduation from the Simon School.

Any grade I receive in the course will be included in my cumulative grade point average. If I drop the course after the first week of classes, a "W" will appear on my official transcript. The Take 2 Application may not be used to repeat or audit a course. I also understand that if the class is oversubscribed, I may not be enrolled.

Term: ☐ Fall A ☐ Fall B ☐ Spring A ☐ Spring B ☐ Summer   Academic Year: _____

First Take 2: _____

Course Number/Section/Title

Second Take 2: _____

Course Number/Section/Title

Registrar's Office Use Only   *Revision: 8/2022*
Date Received: _____   Eligibility Verified: _____   Received request Email Sent: _____   Spreadsheet updated: _____
Alumni added as Non-matric _____Course Enrollment: _____   Student notified of enrollment: _____
Bursar notified if credit needs to be applied (not for flat rate) _____