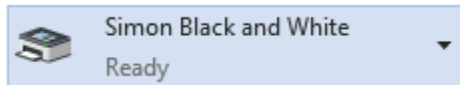


PRINTING @ SIMON

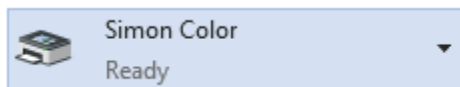
Xerox Altalink **Color** printer | Xerox VersaLink **B&W** printer

You can now print in black & white OR color to the new Xerox Multifunction Printer.

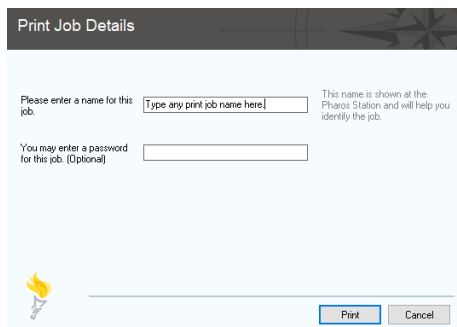
Please select the 'Simon Black and White' printer for black and white copies.



Please select the 'Simon Color' printer for color copies.



Then give your print job any name (and a password if you would like):

A screenshot of a "Print Job Details" form. The title "Print Job Details" is at the top left. Below it, there are two input fields. The first is labeled "Please enter a name for this job:" and contains the placeholder text "Type any print job name here.". To the right of this field is a small note: "This name is shown at the Phases Station and will help you identify the job." The second input field is labeled "You may enter a password for this job. (Optional)". At the bottom left of the form is a small torch icon. At the bottom right are two buttons: "Print" and "Cancel".

...and then press Print!



To release your print job at any Simon printer:

1. Swipe your UR Student ID at any printer
2. Select *Print Release*
3. Select (touch) the print job that you want to release (it will turn bold)
4. Select *Print*
5. Enter the password for the print job if necessary

Select